

Work Experience/ Work Placement for Employment



The organisation is committed to supporting work experience placements and acknowledge the benefits that a placement can bring to the organisation. In the spirit of our values, the organisation wants to share knowledge and show commitment to provide learning opportunities for the work-experience student.

Mole Valley Farmers Ltd are an equal opportunities employer. We do not discriminate on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, or sexual orientation.

It is the Company 's policy to employ the best qualified personnel and provide equal opportunity for the advancement of employees including promotion and training and not to discriminate against any person.

Personal Information

Work Experience/ Work Placement:	
Legal Full Name:	
Preferred Name(s):	
Address and Postcode:	
Email:	
Home Telephone Number:	
Mobile Number:	

Contact Name & Information in Case of Emergency

Contact Name:	
Contact Telephone Number:	
Medical Conditions:	

Work Experience/ Work Placement for Employment



Work Experience Request

Please describe what you hope to achieve from your Work Experience/ Work Placement:

What is your preferred site / location?

What are your preferred dates for work experience?

Start Date:

Finish Date:

Are you expecting to receive a form of payment during your placement?

Yes No

If yes, we will discuss further once the application has been received.

What school are you currently studying at?

Privacy Statement and Declaration:

By submitting this application form to Mole Valley Farmers Ltd you are consenting to the processing and storage of your personal data in order that you can progress through our Work Experience/Work Placement process.

Information from this application may be processed manually or by computer for purposes notified by Mole Valley Farmers Ltd under the data protection legislation. Individuals have the right of access to personal information concerning them.

The application form will be stored by the HR department and will be shared with the relevant areas of the business to assess your suitability for the position.

If your application is successful, we will retain your information for the duration of your Work Placement.

If your application is unsuccessful, we will safely destroy your data

By signing this form:

- you declare that the information on this form is correct and complete to the best of your knowledge
- you acknowledge that dishonesty or the giving of incorrect information deliberately may render this application and any subsequent employment invalid and subject to summary termination
- you consent to Mole Valley Farmers Ltd processing the personal data contained on this form for the purposes set out above.

Signed:

Date:

Work Experience/ Work Placement for Employment



Equality Monitoring

This information will be detached from the application form and will be used for monitoring purposes only.

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It is the Company's policy to employ the best qualified personnel and provide equal opportunity for the advancement of employees including promotion and training and not to discriminate against any person.

We hope you will help us by completing this form but please be aware that completing the form is entirely voluntary.

What is your gender?				
Male	Female	Intersex	Non- binary	Prefer not to say
Do you identify as transgender?				
Yes	No	Prefer not to say		
What is your age?				
14 - 15	16 - 18	19 - 24	25 - 35	36 - 45
46 - 55	56 - 64	65 +	Prefer not to say	

What is your ethnic origin?			
White		Black or Black British	
British	Irish	Caribbean	African
European	Other	Other	
Mixed		Asian or Asian British	
White & Black Caribbean	White & Black African	Indian	Pakistani
White & Asian	Other	Bangladeshi	Other
Chinese or Other Ethnic Group			
Chinese	Any other ethnic group	Prefer not to say	

Work Experience/ Work Placement for Employment



Do you consider yourself to have a disability?			
Yes	No	Prefer not to say	
Which of the following best describes how you think of yourself?			
Heterosexual	Gay / Lesbian	Bisexual	Other
Prefer not to say			
What is your religion or belief?			
No religion	Buddhist	Christian	Hindu
Jewish	Muslim	Sikh	Any other religion
Prefer not to say			
Are you married or in a civil partnership?			
Yes	No	Prefer not to say	

Privacy Statement and Declaration:

By submitting this equality form to Mole Valley Farmers Ltd you are consenting to the processing and storage of your personal data in order that we can undertake equal opportunities monitoring.

Information from this form may be processed manually or by computer for purposes notified by Mole Valley Farmers Ltd under the data protection legislation. Individuals have the right of access to personal information concerning them.

The equality form will be stored by the People and Organisational Development department and will not be used as part of the selection process.

If your application is successful, we will retain your information for the duration of your employment.

If your application is unsuccessful, we will retain your information for 12 months; after this date it will be safely destroyed.

By signing this form you consent to Mole Valley Farmers Ltd processing the personal data contained on this form for the purposes set out above.

Signed:		Date:	
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Please be aware that you are able to withdraw this consent at any time. If you wish to do so, please visit our Privacy Notice where you will find details on how to withdraw any information you have provided.